



## **Teacher of Flute**

### **Part Time Salary Position**

### **Commencing Term 1, 2019**

We are seeking a teacher of Flute from the beginning Term 1, 2019.

#### **Position Description**

The successful applicant will be a dynamic music educator and an outstanding musician with a proven record of excellence in teaching and performance.

The appointee will demonstrate the ability to thoughtfully implement the existing music curriculum and work co-operatively with other music staff with a focus on continuous improvement of our music school, and the teaching and learning within it.

Support of the Newhaven College values is essential. This position also involves contribution to the College's co-curricular program including participation in rehearsals, musicals, concerts, Presentation Evenings and the annual music camp.

#### **Description of Duties**

The specific duties and responsibilities of the Flute teacher will include:

- Prepare for and conduct private music lessons
- Organise materials to facilitate motivation, enjoyment and learning for each student
- Monitor, record and report, both verbally and in written form, on the progress of each student
- Utilise appropriate technology in the teaching and learning of music
- Maintain accurate records of student's attendance, student performance and progress
- Complete other administrative tasks as required
- Work in a team with other teachers in the Music School
- Cooperate with school procedures in relation to matters such as student attendance, punctuality, care of rooms and adherence to rules.
- Adhere to all school policies
- Be a positive role model and conduct oneself as a professional in all interactions with members of the College community
- Other duties as required from time to time by the Director of Music

#### **Selection Criteria**

Applicants for this position, Flute Teacher, should demonstrate evidence of the following in their application:

- Highly developed skills as a Flautist (please note candidates may be asked to perform a short work as part of the interview process)

- Appropriate examination levels in both practical and music theory in both classical and popular styles
- Appropriate music education, tertiary degree and/or industry experience
- Experience with performing in and coordinating contemporary, popular and jazz ensembles
- Experience in and knowledge of AMEB and VCE syllabus and repertoire
- A dynamic and approachable manner with the ability to relate well to students from Prep through to VCE
- Success in fostering a love of music learning and commitment to excellence
- A proven record as an outstanding teacher
- An understanding of the Newhaven College context and requirements for ensuring child safety

The ability to play piano or another instrument would be an advantage.

### **Applications**

Applications for the position of FluteTeacher should include the following information in their application:

- Full name
- Residential/postal address, email and phone contact details
- Education and qualifications
- Previous employment history
- A colour photocopy of VIT registration card or Working with Children card
- The names, addresses and telephone numbers of three professional referees from whom confidential information may be sought.

### **For more information:**

Kirk Skinner – Director of Music [kirk.skinner@newhavencol.vic.edu.au](mailto:kirk.skinner@newhavencol.vic.edu.au)

Please submit applications (email preferred) to:

Email: [music@newhavencol.vic.edu.au](mailto:music@newhavencol.vic.edu.au)

The Director of Music  
Newhaven College  
1770 Phillip Island Rd  
Phillip Island  
VIC 3923

Phone: 03 5956 7505

### **Applications Close: 5:00pm Monday 17 December 2018**

*Newhaven College is a child safe environment. Our school actively promotes the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations including child safe standards. The school's Child Safety Code of Conduct is available on the school's website, [www.newhavencol.vic.edu.au/info/our-policies](http://www.newhavencol.vic.edu.au/info/our-policies)*