



25 November 2022

## School Fees Update for 2023

Dear Parents and Guardians,

Despite the current economic and inflation challenges, we are pleased to advise that Newhaven College is committed to maintaining 2023 fees at a low level. Newhaven College continues to be one of the most affordable independent schools of its kind. We are proud of the quality of schooling we provide whilst being as accessible as possible to ensure the diversity of our students reflects our community.

### Tuition Fees

#### **2023 tuition fee increases have been kept at a moderate rate of 3%.**

Maintaining a low fee structure continues to be a focus of the College and Board of Governors, whilst ensuring we continue to deliver high-quality educational programs. Many parents would appreciate this increase is significantly below other costs of living. It is also considerably below other independent schools. To put this increase of 3% in further context, the College has kept its annual increase in tuition fees at 2% since 2016. This is significantly less than the rate of inflation for the education sector.

### Bus Fees

As families would be aware the College heavily subsidises the bus expenses for students and there has not been an increase since 2017. However, next year the annual bus fees will increase by \$67.73 (Zone A) and \$95.40 (Zone B) per student. To assist families bus fees will now be able to be paid by direct debit instalments, instead of annually in advance. As with tuition fees, parents who elect to pay bus fees in advance will receive a discount of 2.5%. Newhaven College aims to continue to provide high quality school transportation at a low cost for all families throughout the region.

### Invoicing and Payment Methods

Next year rather than an invoice each term there will one annual invoice issued in January 2023 for tuition and bus fees. To further assist families, the College will also transition from payment of 4 term invoices to direct debit instalments from February 2023 to November 2023. Families can choose for either weekly, fortnightly, monthly or quarterly instalments. Families will retain the option of receiving a 2.5% reduction on fees paid in full annually in advance. The 2023 tuition and bus fees schedule are attached to this letter. Further information and instructions will be sent to families in the near future on how to establish direct debit payment plans.

If you have any questions regarding these changes, or difficulty meeting your payments, please contact our Business Manager, Mr Brad Phillips at [Brad.Phillips@newhavencol.vic.edu.au](mailto:Brad.Phillips@newhavencol.vic.edu.au).

*In Quietness and Confidence Shall Be Your Strength*

**Tony Corr**  
Principal



## 2023 Fees Schedule

TUITION <sup>1</sup> 2023			BUS (GST Inclusive)		
YEAR LEVEL	PER ANNUM (\$)	INDICATIVE MONTHLY (\$) <sup>2</sup>	ZONE	PER ANNUM (\$)	INDICATIVE MONTHLY (\$)
Prep to Year 6 <sup>3</sup>	5,250	525	A < 30 km	\$820.33	\$82.03
Years 7 & 8	8,440	844			
Year 9	9,600	960			
Year 10	8,940	894	B > 30 km	\$1,155.40	\$115.54
Years 11 & 12	9,650	965			

### SIBLING REDUCTION BENEFITS<sup>4</sup>

To assist families with multiple children, Newhaven College offers generous benefits in reducing sibling tuition fees. The table below indicates sibling tuition fee reductions for students commencing in 2023 or prior<sup>5</sup>.

Child #1	Child #2	Child #3+
0%	10%	50%

### INVOICING, PAYMENTS AND UP-FRONT REDUCTIONS

The fees that Newhaven College receives are an important conduit for providing the resources, staffing and facilities that benefit students. Their prompt receipt allows the college to function seamlessly and assist with keeping future fee increases to a minimum.

<sup>1</sup> Tuition and Bus fees are reviewed and invoiced annually.

<sup>2</sup> Based on 10 equal monthly instalments. Direct Debit plans can be established for weekly, monthly, fortnightly or quarterly payment instalment frequency over the 10 month period from February to November.

<sup>3</sup> Prep to Year 6 tuition fees are inclusive of the book levy and ensemble music lessons.

<sup>4</sup> Commencing in 2023, sibling reductions will be conditional on family accounts being fully paid with no overdue amounts.

<sup>5</sup> For students commencing 2024 and later, sibling discounts will reduce to 5% for Child #2 and 25% for Child #3+.



As an enrolment condition, all tuition and sundry fee charges are expected to be settled as and when, they fall due. Tuition and bus fees (if applicable) are invoiced annually in January and are due for payment by the end of **Week 2, Term 1**<sup>6</sup>. Payment by this date allows families to benefit from a 2.5% reduction on their annual tuition and bus fees<sup>7</sup>.

Should this up-front annual payment date not be met, the requested and expected payment method is via direct debit. We wish to support our families who want to make regular payments, so we have a partnership formed with PaySmart™ who will manage this process on behalf of the College<sup>8</sup>. Further information and instructions will be issued shortly to assist with establishing a PaySmart™ direct debit payment plan.

### LATE PAYMENT CHARGE

A monthly late payment charge of \$30 will be charged to each family's account if fees remain unpaid after the applicable annual due date and a PaySmart™ direct debit payment plan has not been arranged. For those entering a PaySmart™ direct debit payment plan, late payment fees will only be charged if the agreed instalment due dates are not met.

### PAYMENT METHODS

Up-front annual fees may be paid via BPAY®, EFTPOS (including credit/debit cards), cash, or cheque. Alternatively, a PaySmart™ direct debit payment arrangement is requested and expected to be entered into<sup>9</sup>.

---

<sup>6</sup> Students commencing after the start of the school year will receive a ten (10) school-day grace period from the date of invoicing.

<sup>7</sup> Does not include Private Music, or any other sundry fees. Subsidised and sibling reduced fees will only receive the 2.5% reduction on annual tuition and bus fees after any other discounts have been applied. Family accounts must be fully paid to receive this benefit.

<sup>8</sup> Some administrative fees are charged to the family for using this facility.

<sup>9</sup> Other payment methods will only be assessed and considered on request only.



## Terms and Conditions of Enrolment

It is understood that, unless you contact the College regarding the following Terms and Conditions of Enrolment, you have read and understood these Terms and Conditions of Enrolment and agree to accept them.

Any future amendments will be advised to you as they occur.

1. Newhaven College reserves the right to refuse any application for enrolment without providing any reason.
2. Newhaven College reserves the right to cancel the proposed enrolment of a student should we determine that we are not able to meet the specific needs of the student.
3. All students are required to attend an interview with a senior educator. This is to ensure that, as far as possible, Newhaven College is able to provide an appropriate course of study for the student.
4. Responsibility for the fees subsists with all enrolling signatories irrespective of what may happen to the relationship (if any) of enrolling signatories and irrespective of any Court Orders or Child Support Assessments, Orders or Agreements between enrolling signatories. Enrolling signatories also acknowledge and understand that Newhaven College is not bound by any Court Orders or Child Support Assessments, Orders or Agreements as between enrolling signatories. Where more than one person signs the Acceptance of Offer but payment is made by only one of the enrolling signatories, the enrolling signatories acknowledge that they remain throughout the attendance of the child at Newhaven College jointly and severally responsible for all fees of whatsoever nature and kind, payable as a result of enrolling their child at Newhaven College.
5. Signatories to the Acceptance of Offer shall be responsible for the payment of all fees, avoidable breakages, damage to College properties by a student, and/or of College property (eg. library books, musical instruments, notebook computers etc.)
6. Fees are subject to increase, and the College will give notice the year prior to an increase in fees. Should there be a fee increase and a parent feels he or she cannot accept the increase, the obligation to give a term's notice of the removal of a student (see clause 10 below) will be waived. The parent must, however, give notice in writing to the Principal within a fortnight of the alteration being announced, that the student will be removed.
7. Charges in addition to the published fees may be negotiated if students require additional integration aides, special services or English as a Second Language support not completely covered by Government funding, or if the requirement is beyond what the school can reasonably provide.
8. No student will be permitted to continue at the College while any part of a fee instalment is in arrears, unless the Principal expressly waives this condition.
9. A full term's notice in writing to the Principal, must be given before the removal of a student; otherwise a charge equivalent to a term's fees will apply.



10. If a student leaves during a term without giving a term's notice, no refund will be made for the remaining portion of that fee instalment and a term's fee in lieu of notice may still be required.
11. A pro rata charge is made for new students entering the College for the first time after a term has commenced.
12. A holding fee of 25% of the applicable Tuition Fees for the year level, is required if students take approved leave of absence from their studies at Newhaven College. It is only applicable for leave covering a minimum of one full term to a maximum of one school year. One term's notice in writing to the Principal is required. Should a student be absent during the annual government census in Term 3, and ineligible for Government funding, then the full term's fees will be payable. No sibling discounts will apply during any leave of absence.
13. The ongoing enrolment of a student at Newhaven College is conditional on the student accepting the stated school rules, regulations, policies, programs and procedures as varied or amended from time to time. A breach of stated school rules, regulations, policies, programs and procedures may result in disciplinary action against the student, including but not limited to withdrawal of the College enrolment.
14. An application fee of \$250 is payable with each application for enrolment. This fee is neither refundable nor transferable. The application fee does not apply to children of staff at the College or to children of the College alumni.
15. A family charge of \$750 is payable for the first child of the family enrolled at the College. This will not be refundable once the child commences at the school, or from the date six months prior to the child's due commencement at the school.

Related document: Fees Schedule  
Applicable from: 1 December 2022